



HELLENIC REPUBLIC
MINISTRY OF EDUCATION AND
RELIGIOUS AFFAIRS-----
STATE SCHOLARSHIPS FOUNDATION
(I.K.Y.)
DIRECTORATE FOR SPECIAL
PROGRAMMES
AND INTERNATIONAL
SCHOLARSHIPS
UNIT FOR EUROPEAN UNION
PROGRAMMES



Πρόγραμμα
δια βίου
μάθησης

ERASMUS Placement Offer Form

EMPLOYER INFORMATION	
Name of Organization	National Bank of Greece S.A.
Address	86, Aiolou str
Postal Code	102 32
City	Athens
Country	Greece
Telephone	+30 210 3341000
Fax	+30 210 3341076
e-mail	HRstrategy978@nbg.gr
Website	http://www.nbg.gr
Number of Employees	9777 (as of 31/3/2014)
Year of Foundation	1841
Contact Person	Babiolaki Fanny
Department/Function	NBG Group HR Strategy Division
Direct Telephone Number	+30 2103342094

Direct Mobile	+30 6970008243
Direct e-mail address	mpampiolaki.f@nbg.gr
Short Description of the Company	<p>National Bank of Greece is one of the largest banking groups in Greece, with diversified activities in all key financial sectors. With total assets of € 111 billion, NBG Group employs c. 37,600 staff in Greece and abroad.</p> <p>The domestic network is comprised of 540 branches and 1,396 ATMs. Outside Greece, NBG Group is active in 12 countries via 1,235 banking units. Activities are conducted through 9 subsidiary banks in Turkey, Bulgaria, Romania, F.Y.R.O.M., Serbia, Albania, Cyprus, South Africa and Malta. NBG also runs branches in Egypt and the U.K. and a representative office in Australia.</p> <p>NBG implements a corporate social responsibility program, highlighting its commitment to the community. Its contribution consists of a broad range of sponsorships and funding in the areas of culture, science and research, sports and the environment. The group holds the 148th place among the Top 1,000 banks in the world for 2013, according to "The Banker-Financial Times".</p>

PLACEMENT INFORMATION	
Number of positions offered for student placement	1 (Trade Financing Unit Operator) The title of the internship position should be clearly stated in candidates' application.
In the Department/Function (where the position is offered)	Group Transactions Services Division
Description of activities the student will be involved in	<ul style="list-style-type: none"> • Assess financing requirements, approval request • Elaborate financing agreements • Disbursements, collections
Duration	12 months (if possible)
Working Hours/Weekly Hours	37 hours / week Monday - Thursday: 7.5 hours Friday: 7 hours

City	Athens
Help with finding Accommodation	No
Financial Contribution	Yes: €400/month
Other - Estimated Commencement Date:	1/9/2014

REQUIREMENTS	
Study Field	Undergraduate studies (last year of studies) in one of the following fields: - Economics - Finance, Banking, Insurance - Law A university transcript / document presenting candidates' average grade up to date should be attached to their application.
Oral and Written Language Skills	Greek (level: C2) English (level: C1)
Computer Skills	Advanced MS Office skills
Drivers license	No
Other - Additional Selection Criteria	Previous internship in companies providing financial services

Place, Athens

Date, 15/4/2014

Signature _____

